

**NATIONAL RURAL HEALTH MISSION**

**THIRUVANANTHAPURAM**



**TENDER DOCUMENT**

**For**

**OUTSOURCING OF ADVANCED LIFE SAVING  
AMBULANCES ON CONTRACT**

**State Mission Director (NRHM)**

## TERMS AND CONDITIONS

The State Health & Family Welfare Society has procured 25 Advanced Life Saving Ambulances as a part of Kerala Emergency Medical Services Project (KEMP) for operationalisation in district other than Thiruvananthapuram. The Society proposes to utilise these ambulances for life saving emergencies across the National Highway / State Highway attaching with the hospitals mentioned below.

Sl.No.	Name of the Hospital	District
1	D H Kollam	Kollam
2	THQH Kottarakara	Kollam
3	GH Adoor	Pathanamthitta
4	THQH Kayamkulam	Alappuzha
5	THQH Cherthala	Alappuzha
6	DH Kottayam	Kottayam
7	DH Painavu	Idukki
8	GH Ernakulam	Ernakulam
9	THQH Muvattupuzha	Ernakulam
810	DH Thrissur	Thrissur
11	THQH Chalakudy	Thrissur
12	DH Palakkad	Palakkad
13	THQH Alathur	Palakkad
14	THQH Ottapalam	Palakkad
15	GH Manjeri	Malappuram
16	THQH Tirurangadi	Malappuram
17	CHC Kuttipuram	Malappuram
18	THQH Vadakara	Kozhikkode
19	THQH Koilandy	Kozhikkode
20	W & C Kozhikode	Kozhikkode
21	GH Kalpetta	Wayanad
22	THQH Payyannur	Kannur
23	GH Thalassery	Kannur
24	GH Kasaragod	Kasaragod
25	DH Kanhangad	Kasaragod

This service is intended initially for a period of three months which may be extended for a period of another three months.

### Conditions

- (1) NRHM will provide Advanced Life Saving Ambulance fitted with sophisticated equipments (list attached).
- (2) Comprehensive Insurance for the vehicle will be taken by NRHM.
- (3) The vehicles will have to run distance as required and directed.
- (4) The vehicles will have to run as specified.
- (5) The vehicles along with driver and trained Emergency Medical Technician (a person who will be able to operate all the instruments installed in the ambulances) should be provided on 24 X 7 basis.
- (6) All the maintenance for the vehicles will have to be done by the successful bidder.
- (7) Fuel for the vehicle will have to be provided by the successful bidder.
- (8) No separate bata for drivers will be given even for outstation duties.

- (9) The initial contract shall be signed for 3 months which can be extended by another three months based on necessity, reliability and performance. The validity of the tender will be six months.
- (10) The ambulance may run an average of 2000 KM per month.
- (11) Drivers for out station duties have to make their own stay arrangements.
- (12) The vehicles should be parked at specified institution on all days.
- (13) The rates quoted should include wages to the Driver, Emergency Medical Technician, fuel charges, maintenance charges, charges for consumables or and any other charges for providing vehicle in a good running condition. The rate / km for distance beyond 2000 kms in a month are also to be specified and this shall be taken as an average for all the 25 ambulances together.
- (14) Any maintenance of the vehicle should be done at authorised workshop which shall be advised by State Health & Family Welfare Society.
- (15) In case of non provision of staff continuously for a period, more than one week, it shall be treated as breach of contract, and the Security Deposit shall be forfeited. EMD is also liable to be forfeited if the contractor is not prepared to provide the service after awarding the contract to him.
- (16) Tender is to be accompanied with an EMD of Rs.1000/- (Rs. One thousand only) by way of demand draft in favour of State Health & Family Welfare Society.
- (17) An amount of Rs. 50,000/- is to be remitted as security deposit by the successful tenderer, for which agreement is signed/work awarded.
- (18) In the case of an accident while the ambulance is being driven by the successful bidder, repairs and charges beyond the comprehensive insurance part shall be done met by the bidder without any liability to NRHM or its employees.
- (19) The validity of the contract will be initially for a period of three months which may be extendable by another three months.
- (20) Rates, terms and conditions of contract quoted, once accepted by NRHM shall not be altered during the tenure of the contract (six months ) for any reason and shall be valid till the expiry of contract. There shall not be any price increase in the rates quoted during the period of the contract. The contract can be terminated by giving a notice of one month on either side.
- (21) The log books shall be kept in the safe custody of the Driver, who shall get the same filled up for each journey undertaken by the ambulance. The log book shall be shown to the Superintendent/RMO of the hospital on a regular basis. It is the responsibility of the successful tenderer that completed log book is made over to the Controlling Officer before the contract is terminated.
- (22) The Driver shall have to wear white shirt, white pants with black shoes. He should be well dressed, well behaved and professional skilled to drive any make of vehicle. The Emergency Medical Technician shall have to wear white shirt, white pants with black shoes. Any laxity of the behaviour of the Drivers or the Technicians shall be treated as breach of contract resulting in cancellation of contract and forfeiture of Security Deposit.
- (23) The rate should be quoted in the enclosed proforma.
- (24) The tender (consisting of rates for the ambulances in the prescribed proforma as well as signed copy of the tender document) is to be submitted to the State Health & Family Welfare Society, National Rural Health

Mission, Directorate of Health Service, NRHM Building, Thiruvananthapuram-695035 on or before 11.00 hrs on 17<sup>th</sup> December 2010. Tender without EMD will be summarily rejected. EMD remitted will be forfeited if the tenderers withdraws from the tender or fails to carry out the work, after work is awarded. The tenders will be opened at 15.00 hrs. on 17<sup>th</sup> December 2010 in the presence of those tenderers who are present.

- (25) No advance will be made and the payment will be made only on a monthly basis on presentation of bill after deducting statutory recoveries.
- (26) If the services of the successful bidder are not satisfactory, NRHM reserves the right to cancel the contract at any point of time without giving any reasons thereof.
- (27) Terms and conditions of contract quoted and accepted by the State Program Monitoring Support Unit shall not be altered during the contract period.
- (28) Normally, the contract will be awarded to the lowest tenderer, but NRHM reserves the right to reject any or all the tenders without assigning any reason thereof. If any dispute arise out of his contract, the same shall be referred to the State Mission Director, NRHM, Thiruvananthapuram, or any other officer nominated by him for the purpose, and his decision shall be final and binding and provision of law relating to arbitration for the time being shall apply to such arbitration.
- (29) Any other information required may be had from the Office of the State Mission Director (NRHM), NRHM Building, Directorate of Health Service, Thiruvananthapuram-695035, on all working days between 10.00 a.m.to. 5.00 p.m.